**CURRICULUM VITAE**



**DEVANG PANDEY**

**Mob**. : - **+91 8318880950**  **Email**: - **devangpandey13@gmail.com**

**CAREER OBJECTIVE:** Seeking a deserving profile in the hospitality sector, where I can deliver me expertise an innovative hospitality skills, while maintaining the integrity and work ethics of the working environment, thereby maintaining the reputation of the organization.

**QUALIFICATION:**

* Passed 10th from MARY GARDINARS CONVENT SCHOOL .
* Passed 12th from JANTA INTEER COLLEGE.
* **B.Sc.(PCM) FROM SHUBHARTI UNIVERSITY.**
* Training from Fortune Park Dahej,Gujarat
* Persuning MBA in Hotel and Tourism Management from Shubharti University.

**COMPUTER KNOWLADGE:**

* Diploma in Networking and Hardware.

**DUTIES AND RESPONSIBILITIES:**

* Taking care of **Check-in** and **Check-out** for the day.
* Making C-form and doing Pathik( For Indians)
* Making the reservations and handling the concierge service.
* Doing the **Night Audit.**
* Preparing the Next day arrivals with their respective mails.

**EXPERIENCES:**

* 1.5year experience in Fortune Park Dahej, Gujarat, as GSA in Front Office on I.D.S Software.
* Currently working as Front office Supervisor in ITC Welcome Heritage Ta do a Vanya Villas Nagpur from last 8 months

**STRENGHTS:**

* Flexible in Nature and taking up the new responsibilities.
* Hardworking & Systemic in work.
* Positive &Polite Attitudes towards every responsibility.

**INTERST & HOBBIES:**

* Travelling.
* Playing Tabla.
* Exploring the new cities.
* Enjoy with different kinds of culture

**PERSONAL DETAILS:**

* **Father’s Name :-** Mr Praveen Kumar Pandey
* **Mother’s Name:**- Mrs. Hemlata Pandey
* **Sex :-** Male
* **Date of Birth :-** 02Nov.1995
* **Nationality :-** Indian
* **Religion :-** Hindu
* **Marital Status :-** Single
* **Permanent Add. D-154 sec d LDA colony Kanpur road Lucknow, Uttar Pradesh** .

**DECLARATION:** I conform myself having an adequate knowledge about the work mention in CV. I am also confident of my ability to work in a team.

**Date**:-06 ,October ,2020 Devang Pandey

